

2013

## HARBOUR CLUB VILLAS

Dear Homeowner/Resident: In order to keep our community in a well maintained and orderly fashion, we would like to remind you of the following:

- Garbage cans should be kept covered and should be in the garbins. Recycle items should be bagged and placed in your recycle bucket and be kept out of sight except on our recycle day, Mondays. If you do not have a recycle bucket, please contact Miami Shores Village.
- Please pick up any loose paper or garbage that may be left behind on garbage pick-up days and recycle days;
- Owners are responsible for the upkeep of their wrought iron doors and screens. Painting of your wrought iron door is your responsibility. Repair of screening is your responsibility.
- Trees and bushes need to be kept maintained and trimmed to the allowed height in accordance with Miami Shores Ordinance.
- Please pick up after your dog(s)! Do **NOT** rely on others to pick it up for you or for others to step in it. If you own a dog, it your responsibility as a dog owner to pick up after your pet. This is a Miami Shores Ordinance and subject to a fine.
- Please be considerate of your neighbors and do not blast loud music. Most of us are attached on two sides.
- When leaving or entering your home, please try to remember not to slam your wrought iron door.

- As a reminder, those of us living on the South side (canal side) have 2 parking spots. Your guests will need to park on the street if you are occupying your 2 spots.
- As a reminder, those of us living on the North side (street side), you have 1 parking spot only in the back of your home. If you have a 2<sup>nd</sup> vehicle, you must park on the street. Please be considerate in keeping with this rule.
- As you know parking is a serious issue at HCV, please do not store any vehicles on HCV property.
- As a reminder, commercial vehicles are not allowed on HCV property overnight or for any extended periods.
- Please drive slowly on NE 105<sup>th</sup> Street. As you know, we have many children in the area!
- Please do not use your backyard or patio for storage of unused items or leave it in unsightly disarray.
- If those people that have awnings in the back of their property, awnings are your responsibility. Please keep your awning clean and in good condition.
- If you are renting out your unit, your tenants must be approved by the HCV Board PRIOR to their moving in. There are no exceptions to this rule!
- There is no hanging of clothes allowed on the outside of your property.

- No one is allowed on the roofs at any time. If you see someone on any of the roofs of HCV, please contact a Board member or call the police.
- There are rules and regulations in place for the use of our pool. Please refer to those rules if you are not sure of what they are.
- We have been having a problem with contractors/repairman being on the premises after hours. No contractors/workers can be on the premises after 6:00 p.m., Monday-Saturday. **NO CONTRACTORS ARE ALLOWED ON THE PREMISES ON SUNDAYS.**
- The **ONLY** exception to this rule is for **EMERGENCY** services, such as an air-conditioning breakdown, leak, etc.
- Many things involving remodeling, need permits! Please refer to the Rules & Regulations of HCV for when a permit is needed or contact Miami Shores Village.
- Any and all work done to the **EXTERIOR** of your property **MUST** be approved by the Board of Directors. **There are no exceptions to this rule!** It does not matter how major or minor it is. You **MUST** obtain Board approval.
- If you see someone on HCV that looks suspicious or looks do be doing something illegal or causing a disturbance, please contact the Miami Shores Police right away.

**Thank you for your assistance and cooperation in maintaining  
our community.**

**Harbour Club Villas  
Board of Directors**